



Chuck Broerman
El Paso County Clerk and Recorder

September 4, 2018

State of Colorado DRIVES rollout-Month of challenges and successes

- Saturday August 4 –Soft start-First in the State
- August 6-11 Challenges
 - Heavy customer volume
 - Printer speed issues
 - Hailstorm-Closed Fort Carson-August 7
- Data Conversion issues
 - 29,000 addresses did not convert properly
 - Triaged and correcting
 - 4,000 renewals corrected (JULY, AUGUST, SEPTEMBER)
- Titling hard stops-NMVITS (National Motor Vehicle Titling and Information System)
- Network issues
 - Two cut fiber optic lines
 - Drivers license- State of Colorado 3rd party vendor issue
- Financial Backend application issues

Opportunities to succeed-light at the end of the tunnel

- Wait times improving~55 mins average vs 2-3 hours
 - Learning curve-Staff getting quicker
 - Crossed trained Recording staff to assist
 - IS staff assisting with address corrections
 - Accounting Technician position added to smaller offices
- State of Colorado testing HP printer
- Kiosks-5,489 transactions-Late fees, emissions and insurance updated in real-time
 - 27 out of county transactions
- Two back to back hailstorms
 - >5,000 pcs of title work in backlog and growing rapidly
 - Working Saturdays
 - Increase filing staffing by 50% with hiring up to seven temps
- Overtime/Temps
 - ~ Per my request the State extended the DOR DRIVES Backfill employees to October 5th for all County offices who participated in the DRIVES build.
- Named to DRIVES Governance committee

Elections

- Important dates
 - September 5-6, EPIC Election Cybersecurity event
 - EPIC (Election Preparedness for Infrastructure and Cybersecurity)
 - Think of it as war games, election style
 - September 10-Ballot Certification from the Secretary of State
 - September 21 -Written comments on local ballot issue due to the DEO
 - September 22 –UOCAVA ballots mails (45 days before election)
 - October 5 –Ballot issues notices mailed

Elections-Important dates (cont.)

- October 15 – Ballots mailed to voters
- October 22 -November 6 - Voter Service and Polling locations open-15 Phase I and 13 phase II locations
- Tuesday November 6, Election Day – 7 a.m. to 7 p.m.

Questions

PROVOX System rollout

Paperless Agenda and Meeting Management

PROVOX provides an innovative and modern agenda management system. Giving us the opportunity to adapt existing organizational structures to our needs with easy-to-use software.

- Agenda Management System
 - Live September 18
 - Ahead of scheduled September 25
- Complete Paperless Agenda/Meetings
 - Goal to be paperless by end of October
 - Self-serve printing capabilities

PROVOX System rollout

Paperless Agenda and Meeting Management

PROVOX Features

- Locate Meetings
- Find agendas, agenda backup material
- Meeting minutes (unofficial & official)
- Video/audio of meetings
- Archived items, i.e., approved resolutions
- Searchable database
- Self-serve printing capabilities

The New El Paso County Page will be a one stop shop for our citizens to access the live stream, the PROVOX site, archived video and information regarding meetings and fees.

The screenshot displays the El Paso County Colorado website interface. At the top left is the El Paso County logo. The top right features a search icon and social media icons for YouTube, a phone, email, Facebook, Twitter, and YouTube. A left-hand navigation menu includes: Board of County Commissioner Meetings, Liquor License Applications, Medical Marijuana Applications, and Board of Equalization. The main content area contains a paragraph about the Clerk's responsibilities, a photograph of the Board of County Commissioners in Centennial Hall, and several informational links. At the bottom, there are six white buttons with dark text: Agenda Management (Minutes/Agendas/Item Material), BOCC Meeting Live Stream, Meeting Video Archive, Resolution Search, BOCC Document Search, and Information & Fees.

El Paso County
COLORADO

Board of County Commissioner Meetings

Liquor License Applications

Medical Marijuana Applications

Board of Equalization

It is the responsibility of the Clerk to the Board staff to act as the designee for the County Clerk and Recorder at the Board of County Commissioners meetings. At every meeting, a Clerk to the Board staff member is in attendance, recording the proceedings and decisions of the Board.

They prepare agendas, maintain minutes, attest the President's signature, preserve and catalogue the official records and documents of the Board. The County Clerk and Recorder has been the custodian of records and documents for the Board of County Commissioners since 1868.

Information is available for the [Board of El Paso County Commissioners](#)

[Legislative and Parliamentary Rules and Procedures of the Board](#)

Agenda Management
Minutes/Agendas/Item Material

BOCC Meeting
Live Stream

Meeting Video
Archive

Resolution Search

BOCC Document
Search

Information
&
Fees

Questions

Support materials

- 37,204 transaction for the year, 56min 13 average wait time, Chall 1 Hour 15 mins, CSC 58 mins, UTC- 48 mins, Powers-57 mins, FTC -37 mins
- Kiosks-5,489 transactions
 - Chall-1,124 CSC-1,125 Powers -1,468 UTC-1,744
 - Out of County-27

Phase 1 Locations

Location Open October 15 through October 19, 2018:

- Main Office, Citizens Service Center

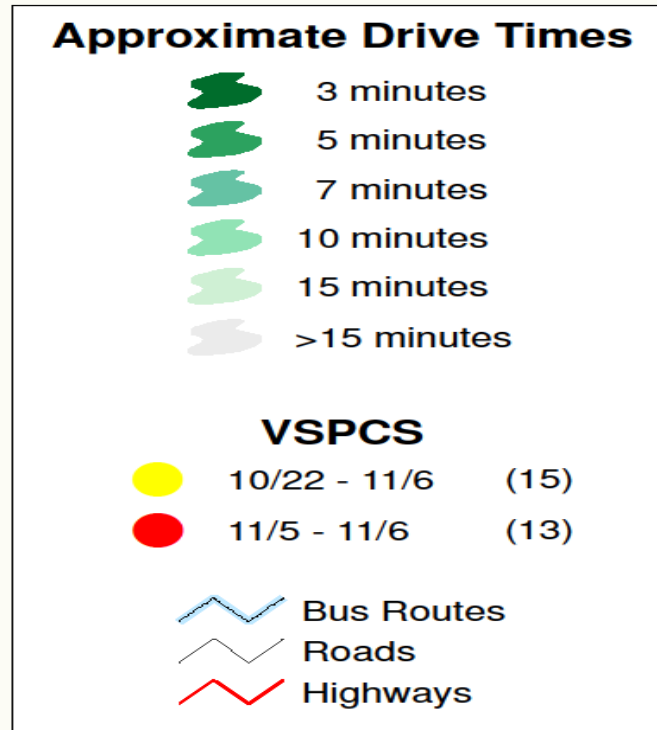
Locations Open October 22 - November 6, 2018: (15)

- Remaining 4 Motor Vehicle Branches
- Monument Town Hall Building
- The Independence Center
- Falcon Fire Department
- Zalman Center
- Fountain Police Station
- Citadel Mall
- Chapel Hills Mall
- DOT - Hazardous Waste Facility
- Donald Wescott Fire Protection District
- Sand Creek Library

- **Phase I -- Hours of Operation**
Monday-Friday: 8:00 a.m. – 5:00 p.m. (through November 2)

- Saturday October 27 and November 3: 8:00 a.m. - 1:00 p.m.

Voter Service Polling Center Locations

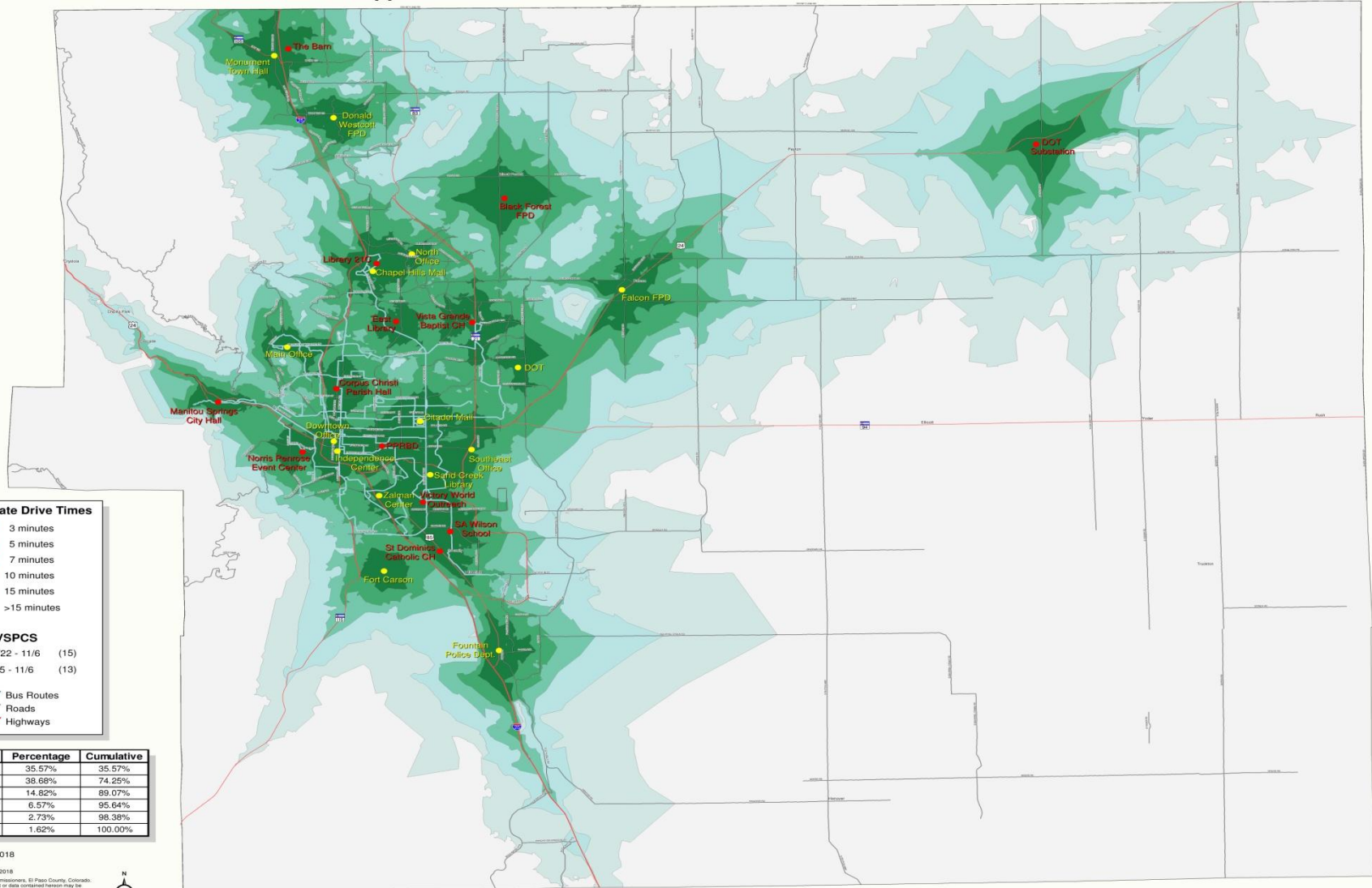


Drive Time	Voters	Percentage	Cumulative
0 - 3	139,330	35.57%	35.57%
3 - 5	151,481	38.68%	74.25%
5 - 7	58,063	14.82%	89.07%
7 - 10	25,735	6.57%	95.64%
10 - 15	10,704	2.73%	98.38%
> 15	6,348	1.62%	100.00%

Voter Service Polling Center Locations



Approximate Drive Times for the 2018 General VSPC Locations



Approximate Drive Times

- 3 minutes
- 5 minutes
- 7 minutes
- 10 minutes
- 15 minutes
- >15 minutes

VSPCS

- 10/22 - 11/6 (15)
- 11/5 - 11/6 (13)

— Bus Routes
— Roads
— Highways

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> 15	6,348	1.62%	100.00%

Active Voters as of July 12, 2018

August 1, 2018
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Mail Ballot Drop Box Criteria

- Time Line: 5 – 6 months
 - Permission to utilize site/location
 - Site Survey
 - Electrical
 - Cameras
 - Determine Traffic (Left Side Drop-off)
 - Construction/development
 - Approximately \$10,000 per box

Phase 2 Locations

Locations Open November 5 and 6, 2018: (13)

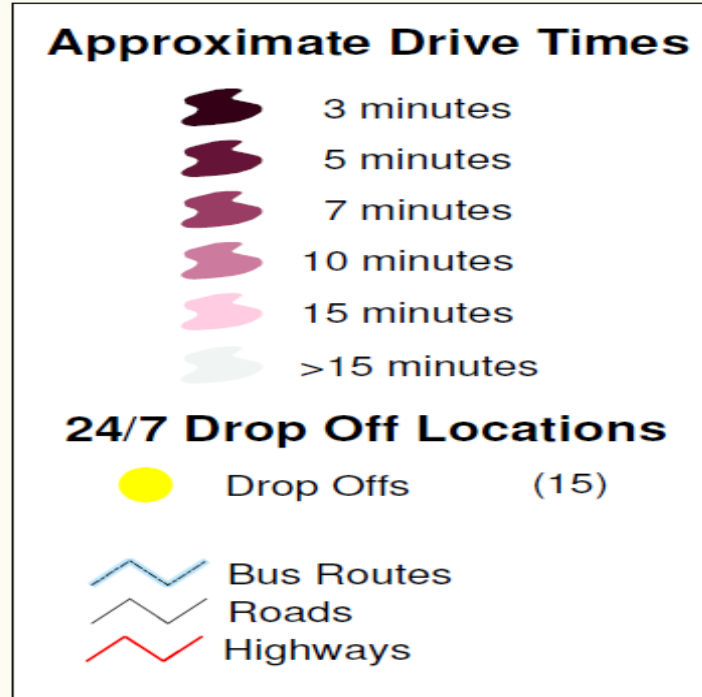
- East Library
- Regional Building
- Manitou Springs - City Hall
- Corpus Christi Parish Hall
- Norris Penrose Event Center
- DOT Substation – Calhan
- St. Dominic Catholic Church
- Vista Grande Baptist Church
- Black Forest Fire Department
- SA Wilson
- Victory World Outreach
- The Barn - Woodmoor Community Center
- Library 21c

• **Phase I and II -- Hours of Operation**

Monday, November 5: 7:00 a.m. - 7:00 p.m.

- Tuesday, November 6: 7:00 a.m. - 7:00 p.m.

Mail Ballots Drop box locations



Drive Time	Voters	Percentage	Cumulative
0 - 3	61,046	15.66%	15.66%
3 - 5	139,906	35.89%	51.55%
5 - 7	110,354	28.31%	79.86%
7 - 10	53,970	13.85%	93.71%
10 - 15	19,056	4.89%	98.60%
> 15	5,460	1.40%	100.00%

Mail Ballots Drop box locations

